

**REPORT TO:** Cabinet

5 July 2021

**LEAD OFFICER:** Liz Watts, Chief Executive

---

## **Actions taken under Chief Executive's delegated powers**

### **Executive Summary**

1. As required by the Council's Constitution, this report informs Cabinet of actions taken under the Chief Executive's delegated powers.

### **Key Decision**

2. No

### **Recommendations**

3. To note the actions taken under the Chief Executive's delegation (delegation 4.4, Table 7, Part 3 of the Constitution). Details of these actions are set out in appendix A.

### **Reasons for Recommendations**

4. To advise the Cabinet of the decisions taken under the Chief Executive's emergency delegated powers as required by Delegation No 4.4, Table 7, Part 3 of the Constitution.

### **Report Author:**

Jonathan Malton – Cabinet Support Officer  
Telephone: 07716 959184

<b>Date of Decision</b>	<b>Subject</b>	<b>Background</b>
Tuesday, 18 May 2021	Protocol for attendance at physical meetings held before 21 June 2021	<p>The Government “roadmap” to coming out of COVID-19 restrictions indicates a possible date of 21 June 2021 for easing all restrictions. Meetings of the Council, its Committees and the Cabinet will be held in person, in compliance with legislation and the Council’s Constitution. The risks associated with COVID-19 mean the Chief Executive is obliged to require attendees at meetings to comply with safety measures. The safety measures which have been put in place are based on risk assessment of the venue in which meetings will be held, and with regard to government guidance.</p> <p>The Chief Executive has consulted with the Chair and Leader of the Council in order to ensure that access to meetings continues to be fully upheld, whilst protecting those whose presence is necessary.</p>
Tuesday, 15 June 2021	Protocol for attendance at physical meetings held during COVID-19 continued restrictions	<p>The Government “roadmap” to coming out of COVID-19 restrictions indicated a possible date of 21 June 2021 for easing all restrictions. A delay of a month has been announced, and current restrictions on gatherings will continue. The provisions of this protocol will therefore continue to apply until the restrictions are lifted. Meetings of the Council, its Committees and the Cabinet will be held in person, in compliance with legislation and the Council’s Constitution. The risks associated with COVID-19 mean the Chief Executive is obliged to require attendees at meetings to comply with safety measures. The safety measures which have been put in place are based on risk assessment of the venue in which meetings will be held, and with regard to government guidance.</p> <p>The Chief Executive has consulted with the Chair and Leader of the Council in order to ensure that access to meetings continues to be fully upheld, whilst protecting those whose presence is necessary.</p>

